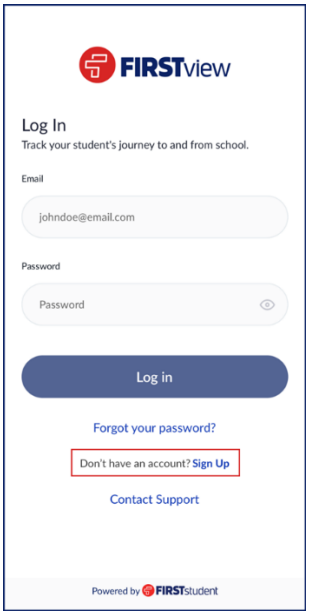
How to Create your FirstView 1.0 Account

To track your student's routes within FirstView 1.0, you will need to create a FirstView 1.0 account.

To Create a FirstView Account: Download the FIRSTVIEW 1.0 app

1. Open the app, and on the following screen, tap Sign Up.



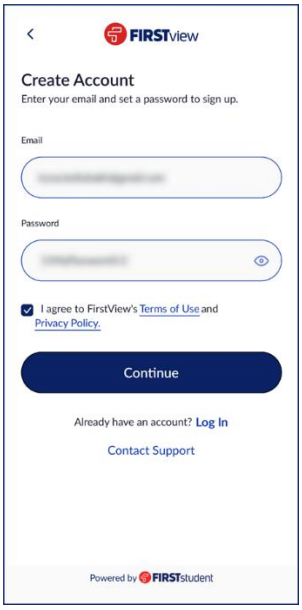
2. On the screen that opens:

   a. Specify the **Email** address that you want to use for your new account.

   b. Specify the **Password** for your new account. The password must meet the following requirements:

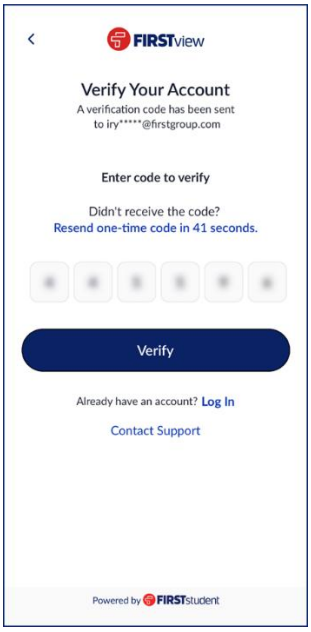
      - Contain 8 or more characters.
      - Contain at least 1 uppercase character (A–Z).
      - Contain at least 1 lowercase character (a–z).
      - Contain at least 1 number (0–9).
      - Contain at least 1 special character (!, @, #, or $).
      - Cannot start or end with a space.

c. Agree to FirstView's Terms of Use and Privacy Policy, and then tap **Continue**.

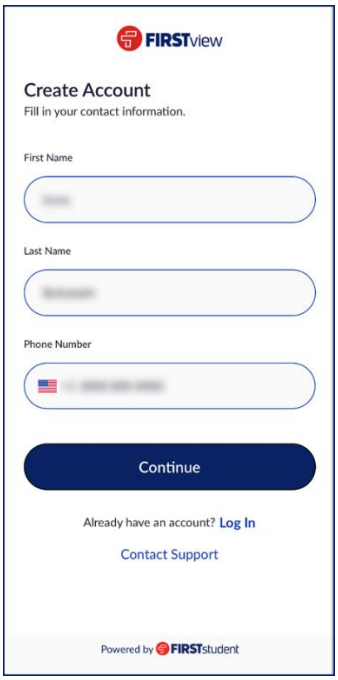


3. Check the email you entered during registration for a **verification code**.

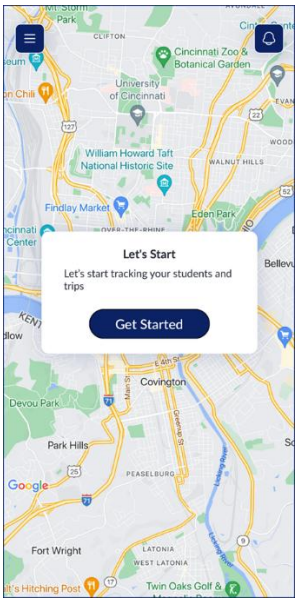
a. On the screen that opens, enter the verification code, and then tap **Verify**.



4. After entering the verification code: enter your first and last name (you will be able to edit this information later) as well as enter your phone number, and then tap **Continue**.



5. You have now completed the registration process! You can now proceed with adding your students. For this, tap **Get Started**.



Add student – NOTE: “Student” may be referred to as a TRIP.

TRIP: A student is often referred to as a TRIP in the bussing industry. A TRIP is a student who has a start location from primary residence to the bus stop.

Depending on your district’s registration type, you may need to provide additional information.

To add a student

1. On the Let’s Start screen, tap **Get Started**.

2. In the District Code field, **provide your district's unique FirstView 1.0 code**, and then tap **Continue**. CODE:H6M4C

Your district name will be displayed on the next page: ACA Classical Academy

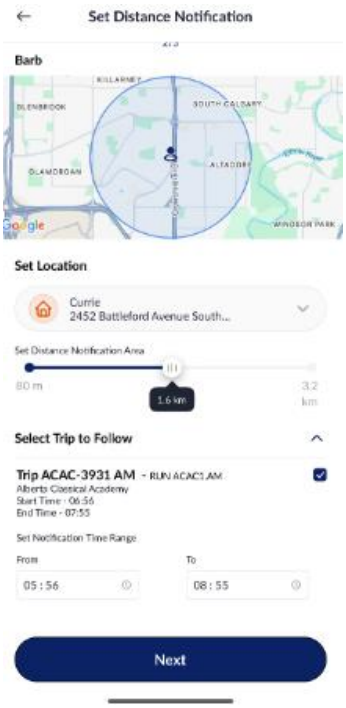
Note: If you don't know your district's code or are unsure if your district is currently available for tracking in the app, please contact Transportation at Transportation@classicalacademy.ca.

3. Click “Add School”

4. Add Trip to your account by selecting the Route your child has been assigned to, make sure to choose both AM and PM for 2-way transportation.

5. To set up a Notification of your child’s bus, please put in your home address.

6. Select the distance and time frame you wish to set and click NEXT



If you require further assistance please leave a detailed email to Transportation@classicalacademy.ca.