Classical Academy
ALBERTA

Appointment of Directors

Preamble

This policy describes the criteria against which prospective directors shall be evaluated, and the process by which they will be elected to the Board.

Principles

1. Directors are responsible, individually and collectively, for upholding and advancing the principles, purpose, philosophy and vision of the Alberta Classical Academy;
2. Each geographic area in which the Alberta Classical Academy operates schools shall be represented on the Board;
3. Attention shall be paid to ensure that a range of competencies and expertise are represented on the board, including in the following areas:

    a) Education;
    b) Liberal arts;
    c) Law;
    d) Corporate governance;
    e) Business development;
    f) Fundraising;
    g) Government relations;
    h) Communications and marketing;
    i) Finance and accounting

Composition

4. The Board shall consist of:

    a) No fewer than five (5) Directors and no more than thirteen (13) Directors
    b) A minimum of two (2) Parent Members;
    c) A minimum of two (2) members from Edmonton and two (2) members from Calgary; and
    d) A minimum of one (1) member from any other geographic area in which the Alberta Classical Academy operates a school, if applicable.

Eligibility

5. To be eligible for election as a Director, a person must:

a) Not be an employee of the Corporation or an employee of an Alberta Classical Academy school;
b) Be at least 18 years of age;
c) Be willing and able to provide, on request of the Board of Directors, a clear and valid Vulnerable Sector Police Information check and a clear and valid Government of Alberta Intervention Record Check;
d) Be a voting member of the corporation in good standing, in accordance with the Bylaws
e) Be demonstrably committed to and capable of upholding the philosophy of the Alberta Classical Academy and the objectives of the Corporation;
f) Be willing and able to contribute meaningfully in the governance of the Corporation and the success of the Alberta Classical Academy schools;
g) Complete an application in the form prescribed.

Nomination and Elections

6. Prospective new board members must, either by invitation or of their own initiative, complete an application in the form prescribed

7. Completed applications forms shall be circulated to the Nominations Committee Directors within thirty (30) days of receipt

8. The Nominations Committee shall notify the Board of Directors of any applicants under consideration at the next regular meeting of the Board. At a Regular or Special Meeting of the Board, any Director may move to elect an applicant to fill a vacant position on the Board, or to re-elect a Director who has reached the end of a three-year term.

9. The Nominations Committee may elect to interview the candidate, or else provide its recommendation concerning the candidate's appointment directly to the Board.

10. In the alternative, any Director may move that the applicant first be interviewed by the nomination an ad hoc committee of the Board, which will then offer its recommendations concerning the candidate's appointment.

11. Absent Directors may cast a vote by proxy, or by providing advance notice of their vote in writing to the Chair

12. A successful applicant must receive the support of at least ⅔ of the Board of Directors

Term

13. Directors are elected to an initial term of three (3) years, and may be reelected for a maximum of three (3) consecutive terms.

Adopted: November 15 2022

Appendix A

Director Application Form

First Name: _____ Last Name: _____

Telephone: _____ Email: _____

Address: _____

Please indicate in which of the following areas you have experience or expertise to contribute to the success of the Calgary Classical Academy:

- ❑ Law
- ❑ Corporate governance
- ❑ Classroom instruction
- ❑ Fundraising / development
- ❑ Philosophy
- ❑ Human resources management
- ❑ Communications
- ❑ Business development
- ❑ School administration
- ❑ Curriculum design
- ❑ Issues management
- ❑ Policy development
- ❑ Finance/accounting
- ❑ Real estate
- ❑ Government relations

Briefly describe any other academic interests, skills, or volunteer or professional experiences you have to contribute to the fulfillment of the Calgary Classical Academy's mission and the effective governance of the school (max: 150 words)

_____

_____

_____

_____

_____

_____

_____

Why are you interested in serving as a director for the Calgary Classical Academy? (max: 300 words)

On a separate sheet of paper, please answer ONE of the following questions (max: 700 words):

a) In what sense does a liberal arts education help make us free?
b) What is the ultimate aim of education (e.g. what kinds of souls should it seek to nurture)?
c) Diagnose one or more of the main problems you see in public education today

I affirm that I:

- ❑ Am over 18 years old
- ❑ Fully support and am committed to upholding the philosophy, purpose, and principles of the Alberta Classical Academy
- ❑ Will, on request of the Board, submit a Vulnerable Sector Police Information check and a clear and valid Government of Alberta Intervention Record Check

Signature: _____ Date: _____